



CHECKLIST FOR GETTING ORGANISED

AFTER SCHOOL

S M T W T F S

Charge laptop and phone

Give notes / get signed / put in diary

Unpack tech / sports gear

Start homework by p.m.

HOMEWORK TIME

S M T W T F S

Check diary for homework

Write new assessment due dates on planner / calendar

Check next day's subjects on timetable & finish homework / assessments due

Start / continue with assessments

PACKING BAG

S M T W T F S

Check timetable for books/equipment needed next day

Check school 'student notices' for events

Pack bag: laptop, books, assessments, diary

Need sports uniform? Tech equipment?

Fill water bottles, prepare snack, prepare lunch - put in fridge

P.E. BAG: sports shoes, shorts, shirt, jacket, deodorant

TECH: tea towels, apron, food container OR apron, face mask